

VOLUNTEER JOB DESCRIPTION**Position: 1Goal assistant****Reporting to: 1Goal Campaign Coordinator Jon Edwards***Program Section:* *Marketing:* *Finance/Admin:* *HR:* *Campaigns:* **Overview**

An assistant is required to help the 1Goal campaign achieve its logistical aims within tight deadlines. Supporting the campaign coordinator with contacting supporters, distributing resources and coordinating events.

1Goal is a global campaign run by the Global Campaign for Education GCE in association with FIFA that is using the 2010 FIFA World Cup in South Africa to advocate for the achievement of the 2nd Millennium Goal to support universal access to public education, specifically to get the 75 million children who currently don't have that access into school.

ActionAid is a member of the GCE.

Work duties:

- **Contact potential supporters and distribute resource packs**
- **Follow up supporters for feedback and resource needs**
- **Update online features of 1Goal campaign Australia**
- **Take enquires and answer queries about 1Goal**

Qualifications / Skills / Attributes required:

- **Excellent communication skills**
- **Familiarity with football in Australia and internationally**
- **Familiarity with access to education issues**

Weekly hours required to fulfil duties:

- **2 days per week**

ActionAid is an international anti-poverty agency working in over 40 countries, taking sides with poor people to end poverty and injustice together.

Our vision is a world without poverty and injustice in which every person enjoys the right to a life with dignity.